

## CLUB RULES

1. The overall strategic management of the Club shall be the responsibility of the **Board of Directors** (*the Board*) supported by an **Management Committee** (*the Committee*) which shall be responsible to the Board for the design and implementation of an appropriate and comprehensive fixture list and competitions schedule, including the supervision and provision of all matchday facilities and the conduct of individual Members.
2. In accordance with the provisions of the Articles of Association, the Board and the Committee shall be elected at the Annual General Meeting of the Club.
3. The Committee shall consist of **President, Secretary, Club Captain, Competitions Secretary, Fixtures Secretary and Catering Manager**.

The **Secretary** may be supported by a (*non-voting*) **Minuting Secretary** and be responsible for appointing up to 2 **Delegates** (*non-voting, unless they are elected Members of the Executive Committee*) to represent the Club at meetings of Bowls Leicestershire.

The **Club Captain** should be supported by the relevant number of **League Captains** and up to 2 **Vice-Captains**, none of whom should be required to serve on the Committee.

The **Fixtures Secretary** should be authorised to appoint an **Assistant Fixtures Secretary**, who should not be required to attend meetings of the Committee, to help to supervise a combined fixtures list.

The elected **Catering Manager**, directly responsible to the **President**, should supervise the operation and delivery of approved catering arrangements for all fixtures.

The elected **Competitions Secretary** should be responsible for the organization, management and delivery of all Club competitions.
4. No Member shall be elected to the Board or Committee without his/her prior consent.
5. **FOUR** Committee members present at a meeting shall form a quorum.
6. The Committee can co-opt any Member to a meeting for a specific purpose. Such a co-opted Member will not be entitled to vote at any meeting of the Committee.
7. Any member of the Committee absent from **THREE** consecutive meetings without good cause and without giving the Secretary notice may forfeit the right to be a member of the Committee.
8. All team selections will be made by the Club Captain and either Vice-Captain(s) or relevant League Captain(s).
9. The Committee shall have full power to fill any vacancy in their number which may occur between General Meetings.
10. During the playing Season, the Committee may be required to meet at least once per month. During the non-playing season, meetings of the Committee will be held at the discretion of the President.
11. The Fixtures Secretary shall arrange all matches with other Clubs. No match shall be cancelled without the consent of the Club Captain except when, in the opinion of the Green Ranger, the bowling green is unfit for play.
12. At all meetings of the Committee, in cases of an equality of votes cast, the President, or member occupying the Chair for the meeting, shall have a second, casting vote.
13. The annual membership subscription, set by the Board, shall be notified to each Member by 31st March and shall be paid by not later than 30th April in that year or such other date that may be set by the Board for deferred or instalment payment. Any Member failing to pay by that date shall, subject to Committee ruling, forfeit all rights and privileges of membership until the whole of any arrears have been paid.
14. Each Member shall receive from the Company Secretary a copy of these Club Rules by which it is deemed he/she will abide.
15. Any Member wishing to resign his/her membership of the Club must give notice of his/her intention, in writing, to the Company Secretary before 1st April otherwise he/she shall be liable to pay the annual membership subscription for the following Season. Any Member withdrawing from the Club shall immediately forfeit all rights and interest in the assets and funds of the Club.

16. When on the bowling green, all Members must conform to the published Club Dress Code. Members' bowls must comply with the rules of Bowls England. *(Details of the Code and Rules are available on request from the Committee Secretary.)*
17. **Life Membership:** On recommendation from the Committee, the Board shall have the power, at an Annual General Meeting, to elect Honorary Life Members of the Club in recognition of special services to the Club and/or to the game of bowls.
18. **Associate Membership:** The Board shall have the power to confer Associate membership on an existing or past Member of the Club who is no longer able to bowl for the Club and who is not a Member of another local Bowling Club. An Associate Member will have the right to retain involvement with and enjoy access to the Club but will not be eligible for team selection. He/she will be permitted to hold Office but will not be permitted to vote at General or Special General Meetings of the Club. The annual membership subscription for this grade, to be fixed by the Board, will be nominal.
19. **Social Membership** – On payment of an annual subscription set by the Board Social membership is open to any non-bowler, male or female, who shares the aims and objectives of the Club and who offers support through attendance at the range of social and cultural activities organized by the Club. Social members are eligible for co-option to serve on Club Committees in a non-voting capacity.
20. Should any question or dispute arise within the Club not covered by the foregoing Rules, the matter shall be referred to the Board whose decision shall be final and binding.

*As recommended by the Unification Working Party – January 2017*